

**No. DUR/EST/871/01/2025**  
**Consulate General of India, Durban**

**NOTICE INVITING TENDER**  
**For**  
**SUPPLY OF FURNITURE**  
**at 408 Innes Road, Morningside, Durban-4001**

The Consulate General of India, Durban invites competitive bids from reputed firms for supplying the following pieces of furniture for refurbishment of India House, located at 408 Innes Road, Morningside, Durban-4001:

<b>Sl. No.</b>	<b>Item</b>	<b>Specifications</b>	<b>Qty.</b>
1.	Couch	2-seater	4
2.	Couch	1-seater	11
3.	Sofa	2-seater, wooden	4
4.	Sofa	2-seater, woven seat	1
5.	Chair	1-seater	24
6.	Office chair	High-back, leather	1
7.	Garden chair	cane	10
8.	Chaise lounge	0.75m (H) x 1.6m (W) x 0.8m (D)	1
9.	Table	06-seater, rectangular; 0.72m (H) x 1.6m (W) x 0.9m (D)	1
10.	Table	06-seater, Round; Diameter = 1.4m	1
11.	Side table	Rectangular; 0.72m (H) x 1.2m (W) x 0.5m (D)	2
12.	Side table	Round; Diameter = 0.45m	15
13.	Bedside table	Rectangular; 0.6m (H) x 0.7m (W) x 0.425m (D)	4
14.	Centre table	Rectangular; 0.45m (H) x 1.2m (W) x 0.7m (D)	6
15.	Dressing table	With mirrors; 0.8m (H) x 1.2m (W) x 0.6m (D)	2
16.	Study table	Rectangular; 0.8m (H) x 1.8m (W) x 0.8m (D)	1
17.	Garden table	06-seater, rectangular; 0.72m (H) x 1.6m (W) x 0.9m (D)	1
18.	Glass cabinet	Wooden; 2.0m (H) x 1.1m (W) x 0.45m (D)	1



19.	Serving trolley		1
20.	Bed	King size; with headboard	4
21.	Cupboard	Wooden; 2.1m (H) x 1.2m (W) x 0.6m (D)	5
22.	Vanity cupboard	Wooden; 1.5m (H) x 1.2m (W) x 0.3m (D)	2
23.	Storage cupboard	Wooden; 1.8m (H) x 1.0m (W) x 0.4m (D)	2
24.	TV cabinet	Wooden; 1.9m (H) x 1.9m (W) x 0.4m (D)	2
25.	Chest of drawers	Wooden; 0.85m (H) x 1.2m (W) x 0.42m (D)	2
26.	Shoe cabinet	Wooden; 1.2m (H) x 1.1m (W) x 0.34m (D)	1

- **N.B.:** All the wooden furniture must be made of hardwood, eg. oak, mahogany etc.

2. The interested firms/ agencies should submit the bids in three separate sealed covers, superscribed as "Technical Bid", "EMD/ BSD" and "Financial Bid". The contents inside these envelopes should be as per *Annexure A*, *Annexure C* and *Annexure B*, respectively. The sealed covers should be put in a separate single envelope superscribed as "Tender No. DUR/EST/871/01/2025 for Supply of Furniture at India House, CGI Durban" and addressed to "1, Kingsmead Boulevard (2nd Floor), Kingsmead Office Park, Durban-4001". The bid should contain details including brand name, full specifications along with cost of equipment and other charges, if any, in South African Rand. Kindly note that bid will not be accepted after the expiry of stipulated date and time for the purpose (i.e. **30.01.2026**) under any circumstances.

3. The Technical Bids will be opened on 02.02.2026 by a Committee authorized by the Competent Authority in CGI, Durban. The financial bids of only those bidders, whose Technical Bids are found responsive, shall be opened by the Committee authorized for the purpose. For any queries, please write to [protocol.durban@mea.gov.in](mailto:protocol.durban@mea.gov.in).

4. This is a lumpsum fixed price tender. The bidder should examine the specific requirements mentioned in para 1 above, before submitting the bid. No escalation in price shall be allowed after submission/ acceptance of bid.

5. **Bid validity:** The bids must be valid for a period of Ninety (90) days from the date of opening of bids.

6. **Earnest Money Deposit:** Along with the bid, the bidder shall submit a Bank Guarantee (as per *Annexure-C*) amounting to ZAR 62000/- (South African Rand Sixty Two Thousand). The EMD must be valid for 30 days beyond the Bid Validity Period (i.e. last date of bid submission + 120 days). If a bid is withdrawn after submission, the Earnest Money deposited by the applicant will be forfeited. Bids submitted without Earnest Money shall be summarily rejected. EMD in respect of all unsuccessful applicants shall be returned without any interest, after the issuance of purchase order to the successful



bidder. In case of the selected bidder, the EMD shall be returned on submission of Performance Security by them.

7. **Performance Security:** The selected bidder shall deposit a Performance Security in the form of an unconditional and irrevocable Bank Guarantee (*as per Annexure-D*), equal to 5% of Accepted Tender amount. This Bank Guarantee must be valid up to 30 days beyond the completion of Defects Liability Period/ Warranty Period.

8. **Defects Liability Period (Warranty)** will be at least 24 months from the date of completion of the job of supply and installation of all items listed in Purchase Order. The supplier is bound to rectify/ replace the defective item, which may come to notice during Defects Liability period, free of cost. In case of non-compliance of removal/ rectification/ replacement of defective item, the Consulate shall have the right to forfeit full or part of Performance Guarantee.

9. **Completion period:** The successful bidder shall supply and install all said items within fifteen (15) days from the date of issue of Purchase Order.

10 The Consulate General of India, Durban reserves the right to accept or reject any bid at any stage of the tender or to cancel the tender without assigning any reason.

11. For any clarification on any aspect of this tender notice, contact us at [protocol.durban@mea.gov.in](mailto:protocol.durban@mea.gov.in) or Tel – 031 335 0300.

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## **Annexure A**

### **Format for Submitting the Technical Bid (To be submitted in a separate sealed cover superscribed as “Technical Bid”)**

**BID No. DUR/EST/871/01/2025**

Date:.....

To,

The Consulate General of India, Durban  
1, Kingsmead Boulevard (2nd Floor),  
Kingsmead Office Park, Durban – 4001

Dear Sir/ Madam,

We hereby unconditionally accept all terms and conditions mentioned in Tender No. DUR/EST/871/01/2025 for Supply of Furniture at India House, CGI Durban.

Regards,

(Authorised signatory)

[Company Seal]



**TECHNICAL BID**

<b>Sl. No.</b>	<b>Particulars</b>	<b>Details</b>
1	Whether 'Technical Bid' and 'Financial Bid' submitted separately and the respective envelopes superscribed properly	
2	Whether EMD has been submitted in favour of 'Consulate General of India, Durban', in a separate superscribed envelope	
3	Copy of Registration Certificate of the company	
4	Date of establishment of the company	
5	Whether agreed to abide by all the terms and conditions of this tender	



## **Annexure B**

### **Format for Submitting the Financial Bid (To be submitted in a separate sealed cover superscribed as “Financial Bid”)**

**BID No. DUR/EST/871/01/2025**

Date:.....

To,

The Consulate General of India, Durban  
1, Kingsmead Boulevard (2nd Floor),  
Kingsmead Office Park, Durban - 4001

### **FINANCIAL BID**

Proforma to be filled up and submitted by the bidder (in English)

1.	Name of the Bidding Agency/ Company	
2.	Address of the Bidding Agency/ Company	
3.	Contact details of the Bidding Agency/ Company	

#### **Furniture Items**

<b>Sl. No.</b>	<b>Description</b>	<b>Qty.</b>	<b>Price</b>		
			<b>Unit Price (in ZAR)</b>	<b>VAT</b>	<b>Total Price (in ZAR)</b>
<b>Total =</b>					

- **N.B.:** Every item quoted should be accompanied with Annexures containing 3D photographs/ designs and the technical specifications.

I, hereby, undertake the project of Supply of Furniture at India House, CGI Durban, as per the scope of work incorporated in the tender document and as per the terms and conditions, for the total amount of \_\_\_\_\_ (incl. VAT).

Yours sincerely,

(Authorised Signatory)  
(Company Seal)



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**at 408 Innes Road, Morningside, Durban-4001**

**Bank Guarantee Proforma for Earnest Money Deposit (EMD)**

Bank Guarantee No.....

Brief description of contract: **TENDER FOR SUPPLY OF FURNITURE AT 408 INNES ROAD, MORNINGSID, DURBAN-4001.**

Name and Address of Beneficiary: Consulate General of India, Durban; 1 Kingsmead Boulevard, Kingsmead Office Park, Durban-4001

Whereas M/s (Name of Consultant with address) have submitted their tender for **SUPPLY OF FURNITURE AT 408 INNES ROAD, MORNINGSID, DURBAN-4001** for Consulate General of India, Durban, and one of the tender conditions is that **M/s (Name of Service Provider with address)** is to submit a Bank Guarantee as Earnest Money Deposit (EMD) **amounting to ZAR 62,000/- (ZAR Sixty Two Thousand only)** or equivalent amount in US Dollars. In fulfillment of the tender conditions, we, **(Name of Bank with address)**, hereby irrevocably and unconditionally undertake to pay to you within three working days of receipt of your first written demand, without any demur whatsoever and without seeking any reasons, whatsoever, up to the maximum aggregate amount of **ZAR 62,000/- (ZAR Sixty Two Thousand only)**.

2. This guarantee is valid for a period of **120 (One hundred and twenty) Days** and any claim and statement here under must be received at the above mentioned office before expiry. After expiry, this guarantee shall become null and void whether returned to us for cancellation or not and any claim or statement received after expiry shall be ineffective.

3. Notwithstanding anything to the contrary contained herein above, the maximum liability under this guarantee is restricted to **ZAR 62,000/- (ZAR Sixty Two Thousand only)**.



4. Notwithstanding anything to the contrary contained herein above, this guarantee is valid from **(date of issue)** up to the **(date after 120 days from date of issue)** and claims under this guarantee should be submitted not later than **(date after 120 Days from date of issue)**.

5. This guarantee may not, without our prior written consent, be transferred or assigned and this guarantee is limited to the payment of a sum of money.

6. This guarantee shall be governed and construed in accordance with the laws of South Africa and is governed by the United Rule for Demand Guarantee (URDG) (ICC Publication No. 758) and shall be subject to exclusive Jurisdiction of South Africa Courts.

Date:

Place:

Name:

Signature:



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**Bank Guarantee Proforma for Performance Security Deposit (PSD)**

Bank Guarantee No.....

Brief description of contract: **TENDER FOR SUPPLY OF FURNITURE AT 408 INNES ROAD, MORNINGSID, DURBAN-4001.**

Name and Address of Beneficiary: Consulate General of India, Durban; 1 Kingsmead Boulevard, Kingsmead Office Park, Durban-4001

Whereas M/s **(Name of Consultant with address)** have submitted their tender for **SUPPLY OF FURNITURE AT 408 INNES ROAD, MORNINGSID, DURBAN-4001** for Consulate General of India, Durban and one of the tender conditions is that **M/s (Name of Consultant with address)** is to submit a Bank Guarantee as Performance Security Deposit (PSD) **(5% of the Accepted Tender amount)** amounting to **(To be indicated in ZAR, calculated as 5% of the Accepted Tender amount)**. In fulfillment of the tender conditions, we, (Name of Bank with address), hereby irrevocably and unconditionally undertake to pay to you within three working days of receipt of your first written demand, without any demur whatsoever and without seeking any reasons, whatsoever, up to the **maximum aggregate amount of (To be indicated in ZAR, calculated as 5% of the Accepted Tender amount)**.

2. This guarantee is valid for a period of **790 Days** and upto (date) and any claim and statement here under must be received at the above mentioned office before expiry. After expiry, this guarantee shall become null and void whether returned to us for cancellation or not and any claim or statement received after expiry shall be ineffective.

3. Notwithstanding anything to the contrary contained herein above, the maximum liability under this guarantee is restricted to **(To be indicated in ZAR, calculated as 5% of the Accepted Tender amount)**.

4. Notwithstanding anything to the contrary contained herein above, this guarantee is



valid from (date of issue) up to the (date of issue + 790 days) and claims under this guarantee should be submitted not later than (date of expiry).

5. This guarantee may not, without our prior written consent, be transferred or assigned and this guarantee is limited to the payment of a sum of money.

6. This guarantee shall be governed and construed in accordance with the laws of South Africa and is governed by the United Rule for Demand Guarantee(URDG) (ICC Publication No. 758) and shall be subject to exclusive Jurisdiction of South Africa Courts.

Date:

Place:

Name:

Signature: